



Graphic Era UNIVERSITY

University under section 3 of UGC Act, 1956

Agenda for the Meeting of the Internal Quality Assurance Cell

Date: 12 July, 2014

Time 11:00 AM

Place: Conference Room, New MBA Building,

Sl.No.	Agenda
01.	To confirm the minutes of previous IQAC meeting held on April 9, 2014
02.	To apprise the IQAC about the Action Taken Report of previous meeting held on April 9, 2014
03.	To discuss IQAC strategies, functions and benefits as prescribed by NAAC
04.	To discuss ISO Audit Report 2013-14
05.	To discuss on teaching learning skills of the faculty
06.	To discuss the progress report of plan of action based on the feedback of all stakeholders of all departments.
07.	Any other item with the permission of Chair

Registrar

CC to

1. Vice Chancellor
2. Pro Vice Chancellor
3. Members of IQAC
4. IQAC File



MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) meeting was held on July 12, 2014 at 11:00 A.M. in the Conference Hall, New MBA Building, and University Campus. The following members were present in the meeting.

ABSENT

1	Prof.(Dr.) V.K. Tewari Vice Chancellor	Chairperson
2	Prof.(Dr.) Sanjay Jasola Vice Chancellor, GEHU	External Member
3.	Prof. (Dr.) A.K. Awasthi Pro Vice Chancellor	Member from Board of Management
4	Mr. S.C. Sharma Registrar	Member
5	Prof. Anilkumar Baliga ECE	Member
6	Prof.(Dr.) D.R. Gangodkar Dean International Affairs	Member
7	Prof. (Dr.) Pravin Patil Dean, Research & Development	Member
8	Prof. (Dr.) B.S. Jassal Dean, Projects & Consultancy	Member
9	Prof. (Dr.) S.C. Dimri HOD, Computer Application	Member
10	Dr. Ashish Thapliyal HOD, Biotechnology	Member
11	Mr. Saurabh Rawat HOD,PDP	Member
12	Prof. (Dr.) M.P. Singh Former Professor in Management	Member from local society
13	Dr. Rajesh Pokhariyal T&P Officer (Alumni)	Member
14	Mr. D.S. Rawat S.A.O	Member
15	Mr. Ankush Dhall, MCA Batch 2001-04	Member
16	Prof.(Dr.) R. Gowri Dean Engineering	Coordinator

ABSENT

- | | | |
|----|--|----------------------|
| 1. | Dr. S.Farooq
President, Himalayan Drug Co.
Dehradun | Member from Industry |
| 2 | Prof. (Dr.) P.K. Garg
HOD, CE, IIT-Roorkee | Member |

PROCEEDINGS:

Before taking up the agenda, the Vice Chancellor (Chairperson) and Coordinator welcomed all the members of the Internal Quality Assurance Cell (IQAC). The Vice Chancellor explained about the importance of the IQAC and monitoring of quality parameters on regular basis.

The Agenda was taken up for discussion as under:-

01 To confirm the minutes of previous IQAC meeting held on April 9, 2014

The Academic Council confirmed the minutes of its earlier meeting held on April 9, 2014.

2. To apprise the IQAC about the Action Taken Report of previous meeting held on April 9, 2014.

The Academic Council noted the Action Taken Report of its earlier meeting held on April 9, 2014. The IQAC was satisfied with the action taken by the university on its decision.

3. To Discuss IQAC functions, strategies and benefits as prescribed by NAAC

The IQAC discussed the importance of its functions, strategies and benefits as prescribed by NAAC for improvement of academic and administrative performance of the University. The Chairperson IQAC deliberated the significance of IQAC and work quality. It was also discussed in the meeting that every department should set benchmarks for quality enhancement.

4 To discuss ISO Audit Report 2013-14

The IQAC discussed in detail about ISO Audit Report 2013-14. The IQAC has been satisfied with the results of ISO Audit Report 2013-14. It is suggested that for effective monitoring and maintaining academic and administrative quality across all departments within the institution, conduct periodic ISO audits for effective improvement of the departments.

5 To discuss on improving teaching learning skills of the faculty.

The Committee raised the point about improving teaching learning enhancement activities and it is decided to enhance Faculty Development Programs in each department of the University.

6 To discuss the progress report of plan of action based on the feedback of all stakeholders of all departments.

After detailed deliberations on the progress report of plan of action based on the feedback of all stakeholders of the departments, the IQAC have given suggestions to the departments for corrective measures for the development of the department.

7 Any other item with the permission of Chair

The Committee suggested to take review on status of eco-friendly measure taken in campus in order to reduce consumption of electrical energy and promote use of solar energy.

The meeting ended with a vote of thanks to the Chair

V. C. Thane

Registrar



Action Taken Report

The Action Taken Report on the decisions of the IQAC Meeting held on July 12, 2014 is hereby presented for information and approval:-

Item No.	Decision	Action Taken
1	The Academic Council confirmed the minutes of its earlier meeting held on April 9, 2014.	Noted
2	The Academic Council noted the Action Taken Report of its earlier meeting held on April 9, 2014. The IQAC was satisfied with the action taken by the university on its decision.	Noted and the suggestions given by IQAC have been incorporated and efforts are being made on it.
3	<i>The IQAC discussed the importance of its functions, strategies and benefits as prescribed by NAAC for improvement of academic and administrative performance of the University. The Chairperson IQAC deliberated the significance of IQAC and work quality. It was also discussed in the meeting that every department should set benchmarks for quality enhancement.</i>	Implemented.
4	<i>The IQAC discussed in detail about ISO Audit Report 2013-14. The IQAC has been satisfied with the results of ISO Audit Report 2013-14. It is suggested that for effective monitoring and maintaining academic and administrative quality across all departments within the institution, conduct periodic ISO audits for effective improvement of the departments.</i>	Noted and directives given by IQAC are being complied by the departments
5	<i>The Committee raised the point about improving teaching learning enhancement activities and it is decided to enhance Faculty Development Programs in each department of the University.</i>	Efforts are being made in this directions.
6	<i>After detailed deliberations on the progress report of plan of action based on the feedback of all stakeholders of the departments, the IQAC have given suggestions to the departments for corrective measures for the development of the department.</i>	Suggestions of IQAC have been implemented.
7	<i>Any other Item: The Committee suggested to take review on status of eco-friendly measure taken in campus in order to reduce consumption of electrical energy and promote use of solar energy.</i>	The University has been working on it and more no. of solar panel has already been installed in the campus.

V. C. Thane

Registrar