



GraphicEra
(Deemed to be University)
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Agenda of the meeting of Internal Quality Assurance Cell (IQAC) to be held on November 18, 2019 at 4:00 PM in the Chanakya Block Conference Hall.

| Item No. | Particulars |
|----------|--|
| 1 | Confirmation of the minutes of the meeting of IQAC held on June 14, 2019. |
| 2 | Action taken report on the decisions taken by the IQAC in the meeting held on June 14, 2019. |
| 3 | Review of Self Study Report to be submitted to NAAC. |
| 4 | Review of compliance on suggestions of NAAC Peer Team. |
| 5 | Recruitment of quality faculty members with Ph.D qualification from reputed institutions / organizations with a view to enhance quality research output. Suggestions from members are invited. |
| 6 | To apprise the IQAC of the approval granted by UGC-DEB for offering ODL programmes. |
| 7 | To discuss the plan of action based on the feedback of various stakeholders of the departments |
| 8 | Any other item with the permission of the Chair |

Registrar

Copy to:

Hon'ble President for his kind information

1. Vice Chancellor
2. Pro Vice Chancellor
4. All the members of the Cell
5. File



Graphic Era

Deemed to be University

Accredited by NAAC with Grade A

NBA Accredited Programs in ECE, CSE & ME

Approved by AICTE, Ministry of HRD, Govt. of India

MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Meeting of Internal Quality Assurance Cell (IQAC) was held on November 18, 2019 at 4:00 P.M. in the Conference Hall, Chanakya Block, Graphic Era (Deemed to be University). The following members were present in the meeting.

- | | | |
|----|---|------------------------------------|
| 1 | Prof.(Dr.) Rakesh Kumar Sharma Vice Chancellor | Chairperson |
| 2 | Prof.(Dr.) H.N. Nagaraja Pro-Vice Chancellor | Member |
| 3. | Prof. (Dr.) P.K. Garg Former Vice Chancellor, UTU, Dehradun. | Member from Board of Management |
| 4 | Prof.(Dr.) Bhaskar Pant Dean Research & Development | Member |
| 5 | Prof.(Dr.) Raj K. Dhar Director, Centre of Distance Education | Member |
| 6 | Prof.(Dr.) Pradeep Joshi HOD, Petroleum Engineering | Member |
| 7 | Prof. (Dr.) Rupa Khanna HOD, Commerce | Member |
| 8 | Mr. Amar Dabral Incharge HOD, Hospitality Management | Member |
| 9 | Mr. Devrath Verma Ph.D Scholar, Biotechnology - Student | Member |
| 10 | Mr. Ajayendra Nath, Registrar | Member |
| 11 | Prof. (Dr.) Pravin Patil Professor, Mechanical Engineering | Coordinator, IQAC |
| 12 | Dr. N.S. Bohra Associate Professor, Mgmt. Studies | Special Invitee |
| 13 | Dr. Sanjeev Kumar HOD, Civil Engineering | Special Invitee |
| 14 | Mr. Punit Gupta HOD, ME | Special Invitee |

| | | |
|----|--|-----------------|
| 15 | Dr. Neetu Sharma A.P. Chemistry | Special Invitee |
| 16 | Prof.(Dr.) R.C. Pandey Dean, Hospitality | Special Invitee |
| 17 | Mr. Parvesh Saini AP, EE | Special Invitee |
| 18 | Dr. Irfanul Hassan HOD, ECE | Special Invitee |
| 19 | Dr. Seema Saini Associate Professor, Mathematics | Special Invitee |
| 20 | Dr. Deepak AP, Department of Physics | Special Invitee |

REGRETTED

| | | |
|----|--|---------------------------|
| 1. | Dr. S.Farooq President, Himalayan Drug Co. Dehradun | Member from Industry |
| 2 | CA Gaurav Rathore Finance Officer | Member |
| 3. | Prof.(Dr.) D.R. Gangodkar Dean International Affairs | Member |
| 4. | Prof. (Dr.) D.P. Singh HOD, CSE/CA | Member |
| 5. | Brig. R.P. Nautiyal Retired Army Officer | Member from local society |
| 6. | Mr. Prabhanjan K. Prasoon MBA batch 2003-05, Alumni | Member |

PROCEEDINGS:

Before taking up the agenda, the Vice Chancellor (Chairperson) and Coordinator welcomed all the members of the Internal Quality Assurance Cell (IQAC). The Vice Chancellor explained about the importance of the IQAC and monitoring of quality parameters on regular basis.

The Agenda was taken up for discussion as under:-

01 Confirmation of the minutes of the meeting of IQAC held on June 14, 2019.

Observing that the minutes of the meeting of IQAC held on May 14, 2019 were circulated and no comments have been received, the minutes were confirmed.

02 Action taken report on the decisions taken by the IQAC in the meeting held on June 14, 2019

The IQAC was apprised of the action taken by the concerned officials as under :

ATR-3 : Revision/updating of the format for the annual report of Graphic Era (Deemed to be University)

Regarding preparation of Annual Report, as decided by the IQAC, HOD, Humanities and Social Sciences, Dr. Raj K. Dhar was requested to submit the next Annual Report as per NAAC format.

ATR-4: Review of Self Study Report (SSR) to be submitted to NAAC

While taking note of the preparation of NAAC-SSR, the members were informed that the institution is planning to submit the IQA (Institutional Information for Quality Assessment) by November 30, 2019 and to submit SSR by December 31, 2019.

ATR-5 :To discuss the mechanism for Academic/Administrative Internal Audit

The IQAC noted with grave concern that the internal & external academic and administrative audits are overdue. The IQAC desired that the academic and administrative audits be done at the earliest.

ATR 6 & 7: To discuss adoption of digital learning as essential component of teaching learning process./To discuss introduction of industry oriented/value added courses in various programmes of the Graphic Era (Deemed to be University).

The IQAC took note of the report submitted by the Committee headed by the Pro Vice Chancellor. The same was discussed at length in the 19th meeting of the Academic Council held on Nov.4, 2019.

ATR 8: To discuss the feedback of NAAC, UGC and NBA committee which have visited during 2015-18.

The IQAC was informed that the feedbacks / suggestions received from NAAC, NBA, UGC, AICTE, QS committees have been compiled in a PPT format by the HOD, Commerce, and she was requested to send the same to all concerned.

ATR 9 : To discuss the CCTV surveillance system in the Campus for safety precautions.

The IQAC was informed that the Pro Vice Chancellor has conducted a detailed survey for the installation of CCTV surveillance system in the Campus. The proposed plan was shared with all members. The IQAC was informed that the proposal will be discussed with the competent authority shortly for approval.

ATR 11 : To discuss about the rain water harvesting and energy conservation systems in the Campus.

The IQAC appreciated the efforts of HOD, Civil Engineering for preparing detailed report on rain water harvesting.

The IQAC suggested the HOD, Civil Engineering to get a rain water gauge installed in the Campus.

On the same lines the IQAC directed the HOD, Electrical Engineering to submit a detailed document on Energy Conservation. Dr. Parvesh Saini was requested to submit a report within 10 days.

The IQAC advised the HOD, Mechanical Engineering to personally contact the industries to get consultancies on the use of Robotics Lab, CNC Lab etc. for optimum utilization of the resources available in the department.

03 Review of Self Study Report to be submitted to NAAC.

- a. The IQAC was apprised of NAAC approval for the period November 2015 to November 2020. However, as directed by the Distance Education Bureau of the UGC, we are required to have minimum A+ Grade from NAAC by June, 2020.

- b. In view of the above, the preparation of NAAC-SSR is in progress. Prof. (Dr.) H.N. Nagaraja, Pro Vice Chancellor who has been assigned the responsibility of coordinating NAAC related activities has been conducting regular meetings of NAAC Committee to monitor the progress.

04 Review of compliance on suggestions of NAAC Peer Team.

The IQAC noted the action taken on Peer Team's suggestions.

05 Recruitment of quality faculty members with Ph.D qualification from reputed institutions / organizations with a view to enhance quality research output. Suggestions from members are invited.

The IQAC agreed that recruitment of highly qualified faculty members, especially those with Ph.D qualification, is essential for increasing the research output of the Institution. For increasing the quality faculty base, the members gave the following suggestions:-

- (i). Efforts should be made to increase admission to Ph.D programmers in all departments.
- (ii). HODs, DRC and Dean, Research should ensure a fair allocation of research scholars among eligible supervisors.
- (iii). Faculty members should be encouraged to register for Ph.D programme.
- (iv). Research scholars pursuing Ph.D in reputed institutions, should be contacted for faculty positions.
- (v). A Central Research Laboratory should be set up for the institution. The following Committee was constituted to submit a proposal for the same.
 1. Prof.(Dr.) H.N. Nagaraja, Pro Vice Chancellor **Chairperson**
 2. Dr. Bhaskar Pant, Dean R & D, **Member**
 3. Prof.(Dr.) Pradeep Joshi, HOD, PE, **Member**
 4. Dr. Varij Panwar, Associate Professor, ECE, **Member**
 5. Dr. Subhash Maharshi, Associate Professor, ME, **Member**
- (viii). Faculty members pursuing Ph.D should be duly appreciated. Those who are awarded the degree of Ph.D should be given suitable incentives.

(ix). Research culture should be promoted in all departments including Management, Commerce, Hotel Management etc.

(x). AICTE recognized Margdarshaks may be engaged to suggest research projects to be taken up by the faculty members and students in various emerging areas, especially those pertaining to Uttarakhand. It was also suggested to identify some sick industrial units to be taken up by the students as case studies. If required, guidance of Margdarshak may be sought for suggesting measures for the turnaround of such units.

The Cell appreciated the efforts of the departments of Commerce, Management and Humanities to increase the research base of their departments. The Cell suggested that the Department of Hotel & Hospitality Management can also encourage its students to take up case studies like suggesting hygiene measures, food presentation, food handling techniques etc. in local restaurants.

06 To apprise the IQAC of the approval granted by UGC-DEB for offering ODL programmes.

The IQAC noted the approval granted by the UGC-DEB to offer the following programmes w.e.f. January 2020:

1. BCA
2. BBA
3. B.Com

07 To discuss the plan of action based on the feedback of various stakeholders of the departments.

All the departments had presented their action plan based on the feedback of all stakeholders in detail and suggestions had been given to the concerned departments by the IQAC for quality improvement. It was also suggested to submit progress report of plan of action in the next meeting of IQAC.

The meeting ended with a vote of thanks to the Chair.


Registrar



The Action Taken Report on the decisions of the meeting of the IQAC held on November 18, 2019 is hereby presented before the Committee for information and approval.

| Item No. | Decision | Action Taken |
|----------|---|--|
| 1 | <p>Confirmation of the minutes of the meeting of IQAC held on June 14, 2019.</p> <p>Observing that the minutes of the meeting of IQAC held on May 14, 2019 were circulated and no comments have been received, the minutes were confirmed.</p> | Noted. |
| 2 | <p>Action taken report on the decisions taken by the IQAC in the meeting held on June 14, 2019</p> <p>The IQAC was apprised of the action taken by the concerned officials as under :</p> <p>ATR-3 : Revision/updating of the format for the annual report of Graphic Era (Deemed to be University)</p> <p>Regarding preparation of Annual Report, as decided by the IQAC, HOD, Humanities and Social Sciences, Dr. Raj K. Dhar was requested to submit the next Annual Report as per NAAC format.</p> <p>ATR-4: Review of Self Study Report (SSR) to be submitted to NAAC</p> <p>While taking note of the preparation of NAAC-SSR, the members were informed that the institution is planning to submit the IQA (Institutional Information for Quality Assessment) by November 30, 2019 and to submit SSR by December 31, 2019.</p> <p>ATR-5 : To discuss the mechanism for Academic/Administrative Internal Audit</p> <p>The IQAC noted with grave concern that the internal & external academic and administrative audits are overdue. The IQAC desired that the academic and administrative audits be done at the earliest.</p> <p>ATR 6 & 7: To discuss adoption of digital learning as essential component of teaching learning process./To discuss introduction of industry oriented/value added courses in various programmes of the Graphic Era (Deemed to be University).</p> <p>The IQAC took note of the report submitted by the Committee headed by the Pro Vice Chancellor. The same was discussed at length in the 19th meeting of the Academic Council held on Nov.4, 2019.</p> <p>ATR 8: To discuss the feedback of NAAC, UGC and NBA committee which have visited during 2015-18.</p> | <p>Noted and directives of IQAC are being implemented.</p> <p>IQA has been submitted.</p> <p>Academic and Administrative Audit has been done and corrective measures are being taken.</p> <p>Noted</p> |

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| | <p>The IQAC was informed that the feedbacks / suggestions received from NAAC, NBA, UGC, AICTE, QS committees have been compiled in a PPT format by the HOD, Commerce, and she was requested to send the same to all concerned.</p> <p>ATR 9: To discuss the CCTV surveillance system in the Campus for safety precautions.</p> <p>The IQAC was informed that the Pro Vice Chancellor has conducted a detailed survey for the installation of CCTV surveillance system in the Campus. The proposed plan was shared with all members. The IQAC was informed that the proposal will be discussed with the competent authority shortly for approval.</p> <p>ATR 11: To discuss about the rain water harvesting and energy conservation systems in the Campus.</p> <p>The IQAC appreciated the efforts of HOD, Civil Engineering for preparing detailed report on rain water harvesting.</p> <p>The IQAC suggested the HOD, Civil Engineering to get a rain water gauge installed in the Campus.</p> <p>On the same lines the IQAC directed the HOD, Electrical Engineering to submit a detailed document on Energy Conservation. Dr. Parvesh Saini was requested to submit a report within 10 days.</p> <p>The IQAC advised the HOD, Mechanical Engineering to personally contact the industries to get consultancies on the use of Robotics Lab, CNC Lab etc. for optimum utilization of the resources available in the department.</p> | <p>Noted</p> <p>Noted</p> <p>The detailed report has been submitted by HOD, EE.</p> <p>Report of the same has been submitted by HOD, ME</p> |
| 3 | <p>Review of Self Study Report to be submitted to NAAC.</p> <p>The IQAC was apprised of NAAC approval for the period November 2015 to November 2020. However, as directed by the Distance Education Bureau of the UGC, we are required to have minimum A+ Grade from NAAC by June, 2020.</p> <p>In view of the above, the preparation of NAAC-SSR is in progress. Prof. (Dr.) H.N. Nagaraja, Pro Vice Chancellor who has been assigned the responsibility of coordinating NAAC related activities has been conducting regular meetings of NAAC Committee to monitor the progress.</p> | <p>Noted and appreciated the efforts made by the University to get minimum A+ Grade.</p> |
| 4 | <p>Review of compliance on suggestions of NAAC Peer Team.</p> <p>The IQAC noted the action taken on Peer Team's suggestions.</p> | <p>Noted</p> |

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| 5 | <p>Recruitment of quality faculty members with Ph.D qualification from reputed institutions / organizations with a view to enhance quality research output. Suggestions from members are invited.</p> <p>The IQAC agreed that recruitment of highly qualified faculty members, especially those with Ph.D qualification, is essential for increasing the research output of the Institution. For increasing the quality faculty base, the members gave the following suggestions:-</p> <p>(i). Efforts should be made to increase admission to Ph.D programmers in all departments.</p> <p>(ii). HODs, DRC and Dean, Research should ensure a fair allocation of research scholars among eligible supervisors.</p> <p>(iii). Faculty members should be encouraged to register for Ph.D programme.</p> <p>(iv). Research scholars pursuing Ph.D in reputed institutions, should be contacted for faculty positions.</p> <p>(v). A Central Research Laboratory should be set up for the institution. The following Committee was constituted to submit a proposal for the same.</p> <ol style="list-style-type: none"> 1. Prof.(Dr.) H.N. Nagaraja, Pro Vice Chancellor Chairperson 2. Dr. Bhaskar Pant, Dean R & D, Member 3. Prof.(Dr.) Pradeep Joshi, HOD, PE, Member 4. Dr. Varij Panwar, Associate Professor, ECE, Member 5. Dr. Subhash Maharshi, Associate Professor, ME, Member <p>(viii). Faculty members pursuing Ph.D should be duly appreciated. Those who are awarded the degree of Ph.D should be given suitable incentives.</p> <p>(ix). Research culture should be promoted in all departments including Management, Commerce, Hotel Management etc.</p> <p>(x). AICTE recognized Margdarshaks may be engaged to suggest research projects to be taken up by the faculty members and students in various emerging areas, especially those pertaining to Uttarakhand. It was also suggested to identify some sick industrial units to be taken up by the students as case studies. If required, guidance of Margdarshak may be sought for suggesting measures for the turnaround of such units.</p> <p>The Cell appreciated the efforts of the departments of Commerce, Management and Humanities to increase the research base of their departments. The Cell suggested that the Department of Hotel & Hospitality Management can also encourage its students to take up case studies like suggesting hygiene measures, food</p> | <p>Notified.</p> <p>Implemented.</p> |
|---|--|--------------------------------------|

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| | presentation, food handling techniques etc. in local restaurants. | |
| 6 | <p>To apprise the IQAC of the approval granted by UGC-DEB for offering ODL programmes.</p> <p>The IQAC noted the approval granted by the UGC-DEB to offer the following programmes w.e.f. January 2020:</p> <ol style="list-style-type: none"> 1. BCA 2. BBA 3. B.Com | Noted |
| 7 | <p>To discuss the plan of action based on the feedback of various stakeholders of the departments.</p> <p>All the departments had presented their action plan based on the feedback of all stakeholders in detail and suggestions had been given to the concerned departments by the IQAC for quality improvement. It was also suggested to submit progress report of plan of action in the next meeting of IQAC.</p> | Progress report of all department have been submitted |


Registrar



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Agenda of the meeting of Internal Quality Assurance Cell (IQAC) to be held on January 10, 2020 at 11:30 AM in the Chanakya Block Conference Hall.

| Item No. | Particulars |
|----------|---|
| 1 | To confirm the minutes of the earlier meeting of IQAC held on November 18, 2019. |
| 2 | To apprise the IQAC about the Action Taken Report on the decisions made in its earlier meeting held on November 18, 2019 . |
| 3 | To review the report of the Academic and Administrative Audit. |
| 4 | To review the preparation for NAAC SSR (Cycle-II) SSR which has to be submitted before June 30, 2020. |
| 5 | To discuss the progress report of the plan of action on the feed back of stakeholder of all departments as discussed in the previous meeting. |
| 6 | Any other item with the permission of the Chair |

Coordinator, IQAC

Copy to:

Hon'ble President for his kind information

1. Vice Chancellor
2. Pro Vice Chancellor
4. All the members of the Cell
5. File



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MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL(IQAC)

The Meeting of Internal Quality Assurance Cell (IQAC) was held on January 10, 2020 at 11:30A.M. in the Conference Hall, Chanakya Block, Graphic Era (Deemed to be University). The following members were present in the meeting.

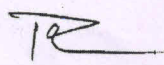
| | | |
|----|--|-------------------|
| 1 | Prof.(Dr.) Rakesh Kumar Sharma Vice Chancellor | Chairperson |
| 2 | Prof.(Dr.) H.N. Nagaraja Pro-Vice Chancellor | Member |
| 3. | Prof.(Dr.) Bhaskar Pant Dean Research & Development | Member |
| 4 | Prof.(Dr.) Raj K. Dhar Director, Centre of Distance Education | Member |
| 5 | Prof.(Dr.) Pradeep Joshi HOD, Petroleum Engineering | Member |
| 6 | Prof. (Dr.) Rupa Khanna HOD, Commerce | Member |
| 7 | Mr. Amar Dabral Incharge HOD, Hospitality Management | Member |
| 8 | Mr. Devrath Verma Ph.D Scholar, Biotechnology - Student | Member |
| 9 | Mr. Ajayendra Nath, Registrar | Member |
| 10 | Prof. (Dr.) Pravin Patil Professor, Mechanical Engineering | Coordinator, IQAC |
| 11 | Dr. N.S. Bohra Associate Professor, Mgmt. Studies | Special Invitee |
| 12 | Dr. Sanjeev Kumar HOD, Civil Engineering | Special Invitee |
| 13 | Mr. Punit Gupta HOD, ME | Special Invitee |
| 14 | Prof.(Dr.) R.C. Pandey Dean, Hospitality | Special Invitee |
| 15 | Mr. Parvesh Saini AP, EE | Special Invitee |
| 16 | Dr. Irfanul Hassan HOD, ECE | Special Invitee |
| 17 | Prof. (Dr.) D.P. Singh HOD, CSE/CA | Member |

PROCEEDINGS:

Before taking up the agenda, the Vice Chancellor (Chairperson) and Coordinator, IQAC welcomed all the members of the Internal Quality Assurance Cell (IQAC) and thanked them for sparing their valuable time from their busy schedule to attend the meeting.

The Agenda was taken up for discussion as under:-

| Item No. | Particulars |
|----------|---|
| 1 | <p><u>To confirm the minutes of the earlier meeting of IQAC held on November 18, 2019.</u></p> <p>The IQAC discussed and confirmed the minutes of its earlier meeting held on November 18, 2019 at University Campus, Dehradun after taking note that no objections were raised by the members on the minutes of the meeting.</p> |
| 2 | <p><u>To apprise the IQAC about the Action Taken Report on the decisions made in its earlier meeting held on November 18, 2019 .</u></p> <p>The IQAC was apprised about the Action Taken Report (ATR) as a follow-up of the minutes of its earlier meeting of the IQAC held on November 18, 2019, at the University Campus, Dehradun. The action taken by the University was noted by the IQAC and the members felt satisfied to note that the University has complied with its directives.</p> |
| 3 | <p><u>To review the report of the Academic and Administrative Audit.</u></p> <p>Internal Academic and Administrative Audit were conducted in a very systematic manner in November-December-2019. Internal audit expert team visited every department and examined the processes and functioning of the departments. The Audit Committee, after having elaborate discussions and deliberations, submitted the suggestive recommendations to overcome the shortcomings. Also the committee suggested for the strengthening of various department by making effective use of department resources including manpower, labs etc.</p> |
| 4 | <p><u>To review the preparation for NAAC SSR (Cycle-II) SSR which has to be submitted before June 30, 2020.</u></p> <p>The IQAC was informed about the preparation of NAAC SSR under the able guidance of Prof.(Dr.) H.N. Nagaraja, Pro Vice Chancellor and team. It was further informed that NAAC SSR preparation is in final stage.</p> |
| 5 | <p><u>To discuss the progress report of the plan of action on the feed back of stakeholder of all departments as discussed in the previous meeting.</u></p> <p>As discussed in previous meeting, the departments had been directed to submit the progress report of their plan of action. All the departments had submitted their progress report. The IQAC discussed in detail and found satisfied with the efforts of the department. It was also suggested that the departments have to set short term as well long term plan and to fulfill by the team efforts.</p> |
| 6 | <p><u>Any other item</u></p> <p>(i) IQAC directed the faculties to increase their involvement in research and development activities. They were also encouraged to apply for various research agencies for funding and also for publication of research articles in reputed journals.</p> <p>(ii) IQAC also suggested the HODs to focus for increasing the industry institute interaction.</p> |


 Coordinator, IQAC



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Action Taken Report

The Action Taken Report on the decisions of the IQAC Meeting held on January 10, 2020 is hereby presented for information and approval:-

| Item No. | Decision | Action Taken |
|----------|---|-------------------------|
| 1 | <p><u>To confirm the minutes of the earlier meeting of IQAC held on November 18, 2019.</u></p> <p>The IQAC discussed and confirmed the minutes of its earlier meeting held on November 18, 2019 at University Campus, Dehradun after taking note that no objections were raised by the members on the minutes of the meeting.</p> | Noted |
| 2 | <p><u>To apprise the IQAC about the Action Taken Report on the decisions made in its earlier meeting held on November 18, 2019 .</u></p> <p>The IQAC was apprised about the Action Taken Report (ATR) as a follow-up of the minutes of its earlier meeting of the IQAC held on November 18, 2019, at the University Campus, Dehradun. The action taken by the University was noted by the IQAC and the members felt satisfied to note that the University has complied with its directives.</p> | Noted |
| 3 | <p><u>To review the report of the Academic and Administrative Audit.</u></p> <p>Internal Academic and Administrative Audit were conducted in a very systematic manner in November-December-2019. Internal audit expert team visited every department and examined the processes and functioning of the departments. The Audit Committee, after having elaborate discussions and deliberations, submitted the suggestive recommendations to overcome the shortcomings. Also the committee suggested for the strengthening of various department by making effective use of department resources including manpower, labs etc.</p> | Noted |
| 4 | <p><u>To review the preparation for NAAC SSR (Cycle-II) SSR which has to be submitted before June 30, 2020.</u></p> <p>The IQAC was informed about the preparation of NAAC SSR under the able guidance of Prof.(Dr.) H.N. Nagaraja, Pro Vice Chancellor and team. It was further informed that NAAC SSR preparation is in final stage.</p> | Noted with appreciation |
| 5 | <p><u>Any other item</u></p> | |

| | |
|---|--|
| <p>(i) IQAC directed the faculties to increase their involvement in research and development activities. They were also encouraged to apply for various research agencies for funding and also for publication of research articles in reputed journals.</p> <p>(ii) IQAC also suggested the HODs to focus for increasing the industry institute interaction.</p> | <p>Efforts are being made by the academic departments.</p> |
|---|--|



Coordinator, IQAC



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Agenda of the meeting of Internal Quality Assurance Cell (IQAC) to be held on March 16, 2020 at 3:30 PM in the Chanakya Block Conference Hall.

Agenda

| Item No. | Particulars |
|----------|---|
| 1 | To confirm the minutes of the earlier meeting of IQAC held on January 10, 2020. |
| 2 | To apprise the IQAC about the Action Taken Report on the decisions made in its earlier meeting held on January 10, 2020. |
| 3 | To review of research outcomes of various departments of the University. |
| 4 | To review the preparation for submission of IQA (NAAC). |
| 5 | To apprise the IQAC about Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19, which was submitted to NAAC on March 3, 2020. |
| 6 | To review the parameters for QS I-Gauge E-lead Certification. |
| 7 | Any Other item with the permission of the Chair |


Registrar

Copy to:

PRO: For kind information of Hon'ble President

1. Vice Chancellor
2. Pro Vice Chancellor
4. All the members of the Cell
5. File



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MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL(IQAC)

The Meeting of Internal Quality Assurance Cell (IQAC) was held on March 16, 2020 at 3:30P.M. in the Chanakya Block Conference Hall of the University. The following members were present in the meeting.

| | | | |
|----|--|-------|----------------------|
| 1 | Prof.(Dr.) Rakesh Kumar Sharma Vice Chancellor | | Chairperson |
| 2 | Prof.(Dr.) Sanjay Jasola Vice Chancellor, GEHU | | External Expert |
| 3. | Prof.(Dr.) H.N. Nagaraja Pro-Vice Chancellor | | Member |
| 4 | Prof. (Dr.) M. P. Singh Professor, Management Studies & Incharge Office of Registrar | | Member |
| 5 | Prof.(Dr.) D.R. Gangodkar Dean International Affairs | | Member |
| 6 | Prof.(Dr.) Bhaskar Pant Dean Research & Development | | Member |
| 7 | Prof.(Dr.) Raj K. Dhar Director, Centre of Distance Education | | Member |
| 8 | Prof. (Dr.) RupaKhanna HOD, Commerce | | Member |
| 9 | Prof.(Dr.) D.P. Singh HOD, CSE/CA | | Member |
| 10 | Prof. (Dr.) Nishant Rai HOD, Biotechnology | | Member |
| 11 | Mr. Amar Dabral Incharge HOD, Hospitality Management | | Member |
| 12 | Prof.(Dr.) S.C. Dimri Professor, Computer Science & Engineering | | Member |
| 13 | Prof. (Dr.) Bindu Sharma Professor, Management Studies | | Member |
| 14 | Mr. D.S. Rawat Senior Admin. Officer | | Member |
| 15 | Dr. Rajesh Pokhariyal Training & Placement Officer (Alumni) | | Member |
| 16 | Mr. Devrath Verma Ph.D Scholar, Biotechnology - Student | | Member |
| 17 | Prof. (Dr.) Pravin Patil Professor, Mechanical Engineering | | Coordinator, IQAC |

PROCEEDINGS:

Before taking up the agenda, the Vice Chancellor (Chairperson) and Coordinator welcomed all the members of the Internal Quality Assurance Cell (IQAC). The Vice Chancellor explained about the importance of the IQAC and monitoring of quality parameters on regular basis.

The Agenda was taken up for discussion as under:-

01 Confirmation of the minutes of IQAC held on January 10, 2020.

The IQAC confirmed the minutes of meeting held on January 10, 2020. No comments have been received from any of the members.

02 Action taken report on the decisions taken by the IQAC on January 10, 2020.

The IQAC was apprised with the Action Taken Report (ATR) on the minutes of meeting held on January 10, 2020. The action taken by the University was noted and appreciated by the IQAC.

03 To review of research outcomes of various departments of the University.

Dr. Bhaskar Pant, Dean Research and Development informed elaborately the IQAC about the research activities which are being conducted in various departments of the University. The IQAC appreciated the efforts made by the University in this regard. It was also suggested to enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.

04 To review the preparation for submission of IIQA (NAAC).

Prof.(Dr.) H.N. Nagaraja, Pro Vice Chancellor and coordinator for NAAC activities informed the IQAC about the status of criteria wise plan of action and follow-up of work relating to submission of IIQA and NAAC SSR. The IQAC appreciated the work done by NAAC Coordinator and his team and directed to complete the task well on time.

- 05 To apprise the IQAC about Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19, which was submitted to NAAC on March 3, 2020.**

The IQAC was apprised about the Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19. The IQAC appreciated the efforts made by the University for timely submission of AQAR.

- 06 To review the parameters for QS I-Gauge E-lead Certification.**

The IQAC has reviewed the parameters for quality of online education which is required for QS I-Gauge E-Lead Certification.

- 07 Any other item :To focus on improving teaching learning skills of the faculties.**

The IQAC raised the point about improving teaching learning enhancement activities. It was decided to conduct various faculty development programs in the University.

The meeting ended with a vote of thanks



Registrar




Action Taken Report

The Action Taken Report on the decisions of the IQAC Meeting held on March 16, 2020 is hereby presented for information and approval:-

| Item No. | Decision | Action Taken |
|----------|---|-------------------------|
| 1 | Confirmation of the minutes of IQAC held on January 10, 2020. The IQAC confirmed the minutes of meeting held on January 10, 2020. No comments have been received from any of the members. | Noted |
| 2 | Action taken report on the decisions taken by the IQAC on January 10, 2020. The IQAC was apprised with the Action Taken Report (ATR) on the minutes of meeting held on January 10, 2020. The action taken by the University was noted and appreciated by the IQAC. | Noted |
| 3 | To review of research outcomes of various departments of the University. Dr. Bhaskar Pant, Dean Research and Development informed elaborately the IQAC about the research activities which are being conducted in various departments of the University. The IQAC appreciated the efforts made by the University in this regard. It was also suggested to enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies. | Noted. |
| 4 | To review the preparation for submission of IIQA (NAAC). Prof. (Dr.) H.N. Nagaraja, Pro Vice Chancellor and coordinator for NAAC activities informed the IQAC about the status of criteria wise plan of action and follow-up of work relating to submission of IIQA and NAAC SSR. The IQAC appreciated the work done by NAAC Coordinator and his team and directed to complete the task well on time. | Noted with appreciation |
| 5 | To apprise the IQAC about Annual Quality Assurance Report (AQAR) for the Academic Year | Noted |

| | | |
|---|---|-----------------------|
| | <p>2018-19, which was submitted to NAAC on March 3, 2020.</p> <p>The IQAC was apprised about the Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19. The IQAC appreciated the efforts made by the University for timely submission of AQAR.</p> | |
| 6 | <p>To review the parameters for QS I-Gauge E-lead Certification.</p> <p>The IQAC has reviewed the parameters for quality of online education which is required for QS I-Gauge E-Lead Certification.</p> | Noted |
| 7 | <p>Any other item :To focus on improving teaching learning skills of the faculties.</p> <p>The IQAC raised the point about improving teaching learning enhancement activities. It was decided to conduct various faculty development programs in the University.</p> | Noted and implemented |



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Agenda of the meeting of Internal Quality Assurance Cell (IQAC) to be held on June 18, 2020 at 2:30 PM in virtual mode at Chanakya Block Conference Hall.

Agenda

| Item No. | Particulars |
|----------|--|
| 1 | To confirm the minutes of the earlier meeting of IQAC held on March 16, 2020. |
| 2 | To apprise the IQAC about the Action Taken Report on the decisions made in its earlier meeting held on March 16, 2020. |
| 3 | To discuss about the induction programme for the session 2020-21. |
| 4 | To apprise the IQAC about AICTE approval for the session 2020-21. |
| 5 | Any Other item with the permission of the Chair |

Registrar

Copy to:

PRO: For kind information of Hon'ble President

1. Vice Chancellor
2. Pro Vice Chancellor
4. All the members of the Cell
5. File



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MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL(IQAC)

The Meeting of Internal Quality Assurance Cell (IQAC) was held on June 18, 2020 at 2:30P.M. in the Chanakya Block Conference Hall of the University. The following members were present in the meeting.

| | | | |
|----|---|-------|----------------------|
| 1 | Prof.(Dr.) Rakesh Kumar Sharma Vice Chancellor | | Chairperson |
| 2 | Prof.(Dr.) Sanjay Jasola Vice Chancellor, GEHU | | External Expert |
| 3. | Prof.(Dr.) H.N. Nagaraja Pro-Vice Chancellor | | Member |
| 4 | Prof. (Dr.) M. P. Singh Professor, Management Studies & Incharge Office of Registrar | | Member |
| 5 | Prof.(Dr.) D.R. Gangodkar Dean International Affairs | | Member |
| 6 | Prof.(Dr.) Bhaskar Pant Dean Research & Development | | Member |
| 7 | Prof.(Dr.) Raj K. Dhar Director, Centre of Distance Education | | Member |
| 8 | Prof. (Dr.) Rupa Khanna HOD, Commerce | | Member |
| 9 | Prof.(Dr.) D.P. Singh HOD, CSE/CA | | Member |
| 10 | Prof. (Dr.) Pradeep Joshi HOD, PE | | Member |
| 11 | Mr. Amar Dabral Incharge HOD, Hospitality Management | | Member |
| 12 | Prof.(Dr.) S.C. Dimri Professor, Computer Science & Engineering | | Member |
| 13 | Mr. D.S. Rawat Senior Admin. Officer | | Member |
| 14 | Dr. Rajesh Pokhariyal Training & Placement Officer (Alumni) | | Member |
| 15 | CA Gaurav Rathore Finance Officer | | Member |
| 16 | Prof. (Dr.) Pravin Patil Professor, Mechanical Engineering | | Coordinator, IQAC |

PROCEEDINGS:

Before taking up the agenda, the Vice Chancellor (Chairperson) and Coordinator welcomed all the members of the Internal Quality Assurance Cell (IQAC). The Vice Chancellor explained about the importance of the IQAC and monitoring of quality parameters on regular basis.

The Agenda was taken up for discussion as under:-

01 Confirmation of the minutes of IQAC held on March 16, 2020.

The IQAC confirmed the minutes of meeting held on March 16, 2020. No comments have been received from any of the members.

02 Action taken report on the decisions taken by the IQAC on March 16, 2020.

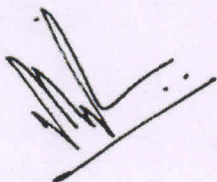
The IQAC was apprised with the Action Taken Report (ATR) on the minutes of meeting held on March 16, 2020. The action taken by the University was noted and appreciated by the IQAC.

03 To discuss about the induction programme for the session 2020-21.

Chairperson, IQAC informed the IQAC about the Induction Program which will be organized in second week of September, 2020. He also advised to constitute a committee for smooth conduct of induction program.

04 To apprise the IQAC about AICTE approval for the session 2020-21.

The IQAC was apprised about the approval of AICTE for the session 2020-21.



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Action Taken Report

The Action Taken Report on the decisions of the IQAC Meeting held on June 18, 2020 is hereby presented for information and approval:-

| Item No. | Decision | Action Taken |
|----------|---|--|
| 1 | Confirmation of the minutes of IQAC held on March 16, 2020. The IQAC confirmed the minutes of meeting held on March 16, 2020. No comments have been received from any of the members. | Noted |
| 2 | Action taken report on the decisions taken by the IQAC on March 16, 2020. The IQAC was apprised with the Action Taken Report (ATR) on the minutes of meeting held on January 10, 2020. The action taken by the University was noted and appreciated by the IQAC. | Noted |
| 3 | To discuss about the induction programme for the session 2020-21. Chairperson, IQAC informed the IQAC about the Induction Program which will be organized in second week of September, 2020. He also advised to constitute a committee for smooth conduct of induction program. | Committee has been constituted in this regard. |
| 4 | To apprise the IQAC about AICTE approval for the session 2020-21. The IQAC was apprised about the approval of AICTE for the session 2020-21 | Noted |

Registrar